*社　内　回　覧*

令和○年○○月○○日

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| 今回の回覧発信者　　：　　○○○○○○部○○○○○○○○ |
| 【概要】 |
| 【詳細】 |
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※読んだ方はしるしをつけて次の方へ回してください。

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